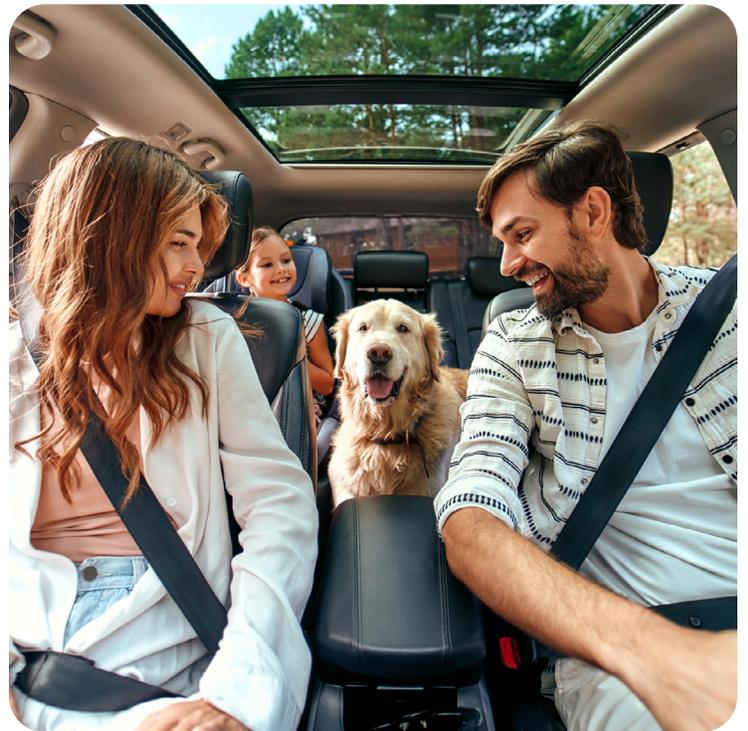


Aon Active Health Exchange™

# Quick Guide

Know how to find what you need—when you need it!

**make it yours**



# Choose Your Benefits

## Get Ready Now, Enroll by Your Enrollment Deadline

The Aon Active Health Exchange™ makes it easy to find the right fit. Just choose your coverage level, the price you want to pay, and the insurance carrier you want to work with.



### Get Up to Speed on the Exchange

Log on to the Steelcase Benefits Center website at [benefitscenter.steelcase.com](https://benefitscenter.steelcase.com).

- Compare the coverage levels side-by-side.
- Find out whether your providers participate in a [carrier's network](#).
- Get answers to frequently asked questions.



### Enroll

Log on to the Steelcase Benefits Center website at [benefitscenter.steelcase.com](https://benefitscenter.steelcase.com).

- Get fast answers about the best medical options for your situation by sharing what's important to you.
- See how others evaluated the health insurance carriers by looking at carrier ratings for customer service, provider networks, and online experience.

Once you've enrolled, your follow-ups (such as dependent verification requirements) will appear on a confirmation page.



### **Remember, you must enroll if you want coverage through Steelcase. If you don't enroll, you won't have:**

- Medical or prescription drug coverage.
- Dental coverage.
- Vision coverage.
- Health Savings Account (HSA).
- Flexible spending account (FSA).

You also need to tell us if you have coverage elsewhere and are opting out of all or part of the Steelcase plan.

# Use Your Benefits

Throughout the year, there are lots of ways to stay on top of your health, and to make the most of your benefits and your health care dollars. Make sure you're up-to-speed before your benefits take effect.



## Manage Your Benefits

Log on to the Steelcase Benefits Center website at [benefitscenter.steelcase.com](https://benefitscenter.steelcase.com) or the Aight Mobile app.

- Review plan comparisons and get plan details.
- See what's covered and who you're covering.
- Make benefits changes when your life changes (e.g., marriage, birth of a child).



## Stay in Step With Your Carrier

Register on the [insurance carrier](#) member site.

- Keep track of your provider bills and payments online (once the plan year begins).
- Take advantage of all that your carrier offers, which may include telemedicine, health experts, and discount programs.



## Questions?

Once logged on to the Steelcase Benefits Center website at [benefitscenter.steelcase.com](https://benefitscenter.steelcase.com), look for the "Need Help?" icon to ask Lisa, your virtual assistant, any questions you may have. Lisa can also connect you with a web chat representative and other helpful resources.

You can also call the Steelcase Benefits Center at **1-833-885-5660** from 8:00 a.m. to 5:00 p.m. ET, Monday through Friday.